IT Intern

Category: Part-time Internship
Location: Abbotsford, BC
Reporting Relationships: Director of Operations

Make a Kingdom Impact!

Arrow Leadership Ministries exists to develop Jesus-centred leaders to be led more by Jesus, lead more like Jesus and lead more to Jesus through providing transformational programs, producing exceptional leadership resources and sharpening leaders globally. Arrow Leadership is based in Abbotsford, BC and has deeply invested in thousands of leaders serving in church, parachurch, non-profit and marketplace roles in Canada, the US and around the world. For more information, please visit: www.arrowleadership.org

Position Overview

IT Intern

Arrow Leadership Ministries develops Jesus-centered leaders for transformation and Kingdom impact. Secure and seamless information and technology systems are integral to our ministry and provide the support required for inspiring and engaging with partners and participants of Arrow's various programs and services. The IT Intern will be part of a high-energy team committed to providing technical support to achieve Arrow Leadership's mission and strategic goals.

Distinguishing Characteristics

Arrow's values are the distinguishing characteristics we seek to identify, encourage and develop in all team members:

- Kingdom first
- Purposefully relational
- Cultivating trust
- Wholehearted service
- Intentionally collaborative

Key Requirements

- The successful candidate for this position must be willing to affirm without reservation the Arrow Leadership Statement of Faith as well as sign and abide by the Arrow Leadership Code of Conduct.
- Recently graduated from or enrolled in a Bachelor of Computer Science (or equivalent) program.
- Portfolio of work demonstrating proven skills in Computer Science.

Internship Role and Responsibilities

The IT Intern will work collaboratively with the Director of Operations on various projects and develop skills in the following areas:

IT Support
- Configuring computer hardware and software systems
- Monitoring and maintaining computer systems and networks
- Technical support across departments as required

IT Improvements
- Software Technology research
- Research and development of an Arrow App
- Implementation and testing of new technology

Arrow Team Participation
- Weekly team meeting, Bible study and devotionals
- Engage in team prayer
- Participate in Arrow programs and events as requested

Reporting

The Director of Operations provides oversight for the Intern Program at Arrow Leadership. Each intern will report directly to the Director of Operations with collaborative input from the relevant leadership team members engaging and interacting with the intern.

Compensation

The internship program is designed to provide a deep investment in the interns and offers significant development opportunities, therefore, compensation is based on the provincial minimum wage.

Please respond with a letter of introduction and resume to careers@arrowleadership.org.

ARROW LEADERSHIP